

INDEX
TORRANCE CITY COUNCIL – JANUARY 7, 2014

<u>SUBJECT</u>	<u>PAGE</u>
<u>OPENING CEREMONIES</u>	
1. Call to Order/Roll Call	1
2. Flag Salute/Invocation	1
3. Affidavit of Posting/Waive Further Reading	1
4. Withdrawn, Deferred or Supplemental Items	1
5. Council Committee Meetings and Announcements	1-2
6. <u>COMMUNITY MATTERS</u>	
6A. Resolution No. 2014-01 re Yvonne Lopez	2
7. <u>ORAL COMMUNICATIONS #1</u>	2
8. <u>CONSENT CALENDAR</u>	
8A. Contract for Irrigation Controller Retrofits at Various Parks	2
8B. Fee Agreement re Legal Services	3
8C. Appropriation for Replacement Equipment at Torrance Airport	3
8D. Change Order re Sewer Manholes with Backwater Valves	3
8E. Purchase Orders for Xerographic and Specialty Office Paper	3
12. <u>ADMINISTRATIVE MATTERS</u>	
12A. Change Order re Purchase of Library Materials	3-4
12B. Application for Proposition 50 – 2014 Water Desalination Program Grant	4
12C. Resolution re Fire Chief Officers Association	4
12D. Agreement re Construction of Residential Street Rehabilitation Project I-94	5
12E. Agreement re Inspection Services for Residential Street Rehabilitation Project I-94	5
12F. Appointment of Councilmembers to City Council Committees	5-6
12G. Appointments to Outside Regional Boards and Agencies	6-7
17. <u>ORAL COMMUNICATIONS #2</u>	7
18. <u>EXECUTIVE SESSION</u>	1, 7
19. <u>ADJOURNMENT</u>	7

At 7:54 p.m., the meeting was adjourned to Tuesday, January 14, 2014 at 5:30 p.m. for an executive session, with regular business commencing at 7:00 p.m. in the Council Chamber.

January 7, 2014

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 5:31 p.m. on Tuesday, January 7, 2014 in the Council Chamber at Torrance City Hall.

ROLL CALL

Present: Councilmembers Ashcraft, Barnett, Brewer, Furey, Sutherland, Weideman and Mayor Scotto.

Absent: None.

Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers and other staff representatives.

Agenda Item 18 was considered out of order at this time.

18. EXECUTIVE SESSION

The City Council immediately recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 18A) Conference with Legal Counsel – Anticipated Litigation, and 18B) Real Property – Conference with Real Property Negotiator, pursuant to California Government Code §54956.9(d)(2) and §54956.8.

The City Council reconvened at 7:02 p.m. with all members present. No formal action was taken on any matter considered in closed session.

2. FLAG SALUTE/ INVOCATION

The flag salute was led by Traffic Commissioner Milton Herring.

The non-sectarian invocation was given by Councilmember Sutherland.

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO
WAIVE FURTHER READING**

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Wednesday, Thursday, January 2, 2014.

MOTION: Councilmember Ashcraft moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Sutherland and passed by unanimous vote.

4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS

No items were withdrawn or deferred; supplemental material was available for Item 12D.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Councilmember Barnett announced that the Armed Forces Day Committee had met earlier to discuss the 2014 Armed Forces Day Parade and Observance.

Deputy Fire Chief Dumais reported that ExxonMobil did not perform the monthly Community Alert Siren testing scheduled for Wednesday, January 1, due to the New Year's holiday, but an internal test confirmed that the siren is in working order.

Mayor Scotto announced that the City Council Ad Hoc Federal Legislative Advocacy Committee will meet on Thursday, January 16, at 4:30 p.m. in the City Manager Assembly room to receive an update from the Pacific Gateway Workforce Investment Network.

Mayor Scotto thanked Councilmember Furey for serving as Mayor Pro Tem for the last six months and welcomed Councilmember Weideman who will be serving in this position for the next six months.

Mayor Scotto recognized the following January birthdays: City Clerk Herbers - January 6; Councilmember Barnett – January 7; City Manager Jackson – January 8; and Louis Zamperini – January 26.

6. COMMUNITY MATTERS

6A. RESOLUTION NO. 2014-01 RE YVONNE LOPEZ

RESOLUTION NO. 2014-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE
HONORING YVONNE LOPEZ OF THE COMMUNITY SERVICES
DEPARTMENT UPON HER RETIREMENT FROM THE CITY OF
TORRANCE AFTER TWENTY-SEVEN YEARS OF SERVICE

MOTION: Councilmember Weideman moved to adopt Resolution No. 2014-01. The motion was seconded by Councilmember Furey and passed by unanimous vote.

To be presented at a later date.

7. ORAL COMMUNICATIONS #1

7A. Raul Wysinger urged the Council to consider adopting a resolution in opposition to changes in mail service proposed by the U.S. Postal Service.

7B. Debbie Hays, resident, announced that J.H. Hull and Magruder middle schools will be collecting used clothing/electronics/household items to raise funds for Astro camp and items can be dropped off at the J.H. Hull gym on Friday, January 10, from 2:00-4:00 p.m. and Saturday, January 11, between 10:00 a.m. and noon.

7C. Janet Payne, resident, commented that she greatly enjoyed riding on the City of Torrance 2014 Rose Parade float as the winner of the “Ride of a Lifetime” raffle and thanked all who volunteered for their efforts.

8. CONSENT CALENDAR

8A. CONTRACT FOR IRRIGATION CONTROLLER RETROFITS AT PARKS

Recommendation

Recommendation of the General Services Director that City Council:

- 1) Award a contract to Valleycrest Landscape Maintenance Inc. for \$397,302.40 with 5% contingency of \$19,865 for irrigation controller retrofits at various parks (B2013-55/FEAP#751);
- 2) Approve amendment to the consulting agreement term with Sweeney & Associates Inc. (C2012-090) extending the term to December 31, 2014; and
- 3) Approve a 5% project management fee of \$19,865.

8B. FEE AGREEMENT RE LEGAL SERVICES

Recommendation

Recommendation of the City Attorney that City Council approve a fee agreement with Liebert Cassidy Whitmore to provide legal services to the City pertaining to personnel matter #012149, for a total contract amount not to exceed \$20,000.

8C. APPROPRIATION FOR REPLACEMENT EQUIPMENT AT TORRANCE AIRPORT

Recommendation

Recommendation of the General Services Director that City Council approve an appropriation of \$20,000 from the Airport Aeronautical Fund balance, to be used for the purchase and replacement of equipment at Torrance Municipal Airport – Zamperini Field.

8D. CHANGE ORDER RE SEWER MANHOLES WITH BACKWATER VALVES

Recommendation

Recommendation of the Public Works Director that City Council:

- 1) Appropriate \$63,150 from the Sewer Enterprise Fund for the installation of four sewer manholes with backwater valves; and
- 2) Authorize a change order to emergency purchase order with Clarke Contracting Corporation of Lawndale, CA (2014-452) in the amount of \$31,850; for a total project cost of \$63,150.

8E. PURCHASE ORDERS FOR XEROGRAPHIC AND SPECIALTY OFFICE PAPER

Recommendation

Recommendation of the General Services Director that City Council:

- 1) Award a purchase order to Xpedx of Downey, CA in the amount not to exceed \$51,000 for the purchase of xerographic and specialty office paper bid categories H and J (B2013-51), for a term of January 8, 2014 through January 7, 2017; and
- 2) Award a purchase order to Spicers Paper of Santa Fe Springs, CA in the amount not to exceed \$361,200 for the purchase of xerographic and specialty office paper bid categories A, B, C, D, F, G, I, K, L, N, and P (B2013-51), for a term of January 8, 2014 through January 7, 2017.

MOTION: Councilmember Brewer moved for the approval of Consent Calendar Items 8A through 8E. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

12. ADMINISTRATIVE MATTERS

12A. CHANGE ORDER FOR PURCHASE OF LIBRARY MATERIALS

Recommendation

Recommendation of the Community Services Director that City Council authorize a change order to the purchase order to Ingram Library Services Inc., (PO# 2012-158) to extend the term for two additional years for the annual purchase of books, audio, and video materials for the Torrance Public Library system not to exceed \$398,000 per year, or a total of \$796,000 for a two year period.

Principal Librarian Vinke reported that the change order would extend the existing purchase order for two years.

Responding to questions from the Council, Principal Librarian Vinke provided clarification regarding the purchase/circulation of “e-books.”

MOTION: Councilmember Ashcraft moved to authorize the change order. The motion was seconded by Councilmember Sutherland and passed by unanimous vote.

12B. APPLICATION FOR PROPOSITION 50 – 2014 WATER DESALINATION PROGRAM GRANT

Recommendation

Recommendation of the Public Works Director that City Council adopt a Resolution to apply for the Proposition 50, 2014 Water Desalination Program grant funding for the Goldsworthy Desalter Expansion Project.

Public Works Director Beste reported that the grant would provide for the expansion of the Goldsworthy Desalter in conjunction with the Water Replenishment District thereby reducing the cost of water for City residents.

MOTION: Councilmember Furey moved to concur with the staff recommendation. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

RESOLUTION NO. 2014-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE APPROVING AN APPLICATION FOR GRANT FUNDS FOR THE WATER DESALINATION GRANT PROGRAM UNDER THE WATER SECURITY, CLEAN DRINKING WATER, COASTAL AND BEACH PROTECTION ACT OF 2002 (PROPOSITION 50)

MOTION: Councilmember Weideman moved to adopt Resolution No. 2014-02. The motion was seconded by Councilmember Furey and passed by unanimous vote.

12C. RESOLUTION RE TORRANCE FIRE CHIEF OFFICERS ASSOCIATION

Recommendation

Recommendation of the City Manager that City Council adopt a Resolution pursuant to a Memorandum of Understanding setting forth the hours, wages, and working conditions for employees represented by the Torrance Fire Chief Officers Association (TFCOA) for the period January 12, 2014 to June 30, 2017 and repeal Resolution 2011-88 in its entirety. Expenditure: 2.1% Year 1, 2.0% Year 2, and 4.0% Year 3 of contract for a total net package cost to the General Fund of 8.1% over 42 months.

Assistant to the City Manager Chaparyan briefly reviewed the terms of the proposed contract and noted that it covers the City's four Battalion Chiefs.

MOTION: Councilmember Furey moved to concur with the staff recommendation. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

RESOLUTION NO. 2014-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE SETTING FORTH HOURS, WAGES, AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED BY THE TORRANCE FIRE CHIEF OFFICERS ASSOCIATION FOR THE PERIOD FROM JANUARY 12, 2014 UNTIL JUNE 30, 2017, AND REPEALING RESOLUTION NO. 2011-88

MOTION: Councilmember Weideman moved to adopt Resolution No. 2014-03. The motion was seconded by Councilmember Furey and passed by unanimous vote.

12D. AGREEMENT FOR CONSTRUCTION OF RESIDENTIAL STREET REHABILITATION PROJECT I-94

Recommendation

Recommendation of the Public Works Director that City Council:

- 1) Determine that the approval of the construction of the Residential Street Rehabilitation, I-94 (Area C) is categorically exempt from environmental review pursuant to Section 15301(c) of the Guidelines implementing California Environmental Quality Act (CEQA);
- 2) Approve the plans and specifications for the construction of the Residential Street Rehabilitation, I-94 (Area C) (B2013-49);
- 3) Release the apparent low bidder, Sully-Miller Contracting Company, of their bid due to a mistake in the submittal; and
- 4) Award a two-year public works agreement to Sialic Contractors Corporation dba Shawnan in the amount of \$2,544,262 and authorize a 10% contingency in the amount of \$254,426.20 for the construction of the Residential Street Rehabilitation, I-94 (Area C) (B2013-49).

Engineering Manager Overstreet provided an overview of Residential Street Rehabilitation Project I-94.

MOTION: Councilmember Furey moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous vote.

12E. AGREEMENT FOR INSPECTION SERVICES RE RESIDENTIAL STREET REHABILITATION PROJECT I-94

Recommendation

Recommendation of the Public Works Director that City Council approve a consulting services agreement with Onward Engineering in the amount of \$102,920 to perform construction inspection services for the Residential Street Rehabilitation, I-94 (Area C) (RFP B2013-53), for a two year term beginning January 14, 2014 through January 13, 2016.

Engineering Manager Overstreet reported that this agreement covers inspection services for the project approved under Item 12F.

MOTION: Councilmember Furey moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous vote.

12F. APPOINTMENT OF CHAIRS/MEMBERS TO CITY COUNCIL COMMITTEES

Recommendation

Recommendation of the City Manager that City Council select chairs and committee members to Standing Committees in accordance with Council Rules of Order; and that the Mayor appoints:

- 1) Ad Hoc Committee Chairs and Members; and
- 2) City Council Liaisons.

1. Standing Committees

The following selections were made in accordance with the Council Rules of Order:

Committee	Chair	Members
Citizen Development and Enrichment	Tom Brewer	Kurt Weideman Heidi Ashcraft
Community Planning and Design	Pat Furey	Bill Sutherland Tom Brewer

Employee Relations and Public Safety	Gene Barnett	Pat Furey Kurt Weideman
Finance and Governmental Operations	Bill Sutherland	Gene Barnett Pat Furey
Strategic Plan	Kurt Weideman	Gene Barnett Heidi Ashcraft
Transportation	Heidi Ashcraft	Bill Sutherland Tom Brewer

2. Ad Hoc Committees

Special Standing Committee

The Mayor appointed the same members to the Armed Forces Day Special Standing Committee.

Committee	Chair	Members
Armed Forces Day	Gene Barnett	Pat Furey Kurt Weideman

Legislative Ad Hoc Committees

The Mayor appointed the same members to serve on the Ad Hoc Federal Legislative Advocacy Committee and the Ad Hoc State Legislative Advocacy Committee.

Committee	Chair	Members
Ad Hoc Federal Legislative Advocacy	Mayor Frank Scotto	Tom Brewer Pat Furey Bill Sutherland (Alt)
Ad Hoc State Legislative Advocacy	Mayor Frank Scotto	Gene Barnett Bill Sutherland Tom Brewer (Alt)

Naming of Public Facilities Ad Hoc Committee

The Mayor appointed the same Councilmembers to the Naming of Facilities Ad Hoc Committee for the next term.

Committee	Chair	Members
Naming of Facilities Ad Hoc	Gene Barnett	Tom Brewer Bill Sutherland

3. City Council Liaisons

The Mayor appointed the same Councilmembers to serve as liaisons to the Sister City Association.

Organization	Liaison	Alternate
Sister City Association	Gene Barnett	Pat Furey

12G. APPOINTMENTS TO OUTSIDE REGIONAL BOARDS AND AGENCIES

Recommendation

Recommendation of the City Manager that City Council:

- 1) Concur with the appointments made by the Mayor to the Independent Cities Association, League of California Cities, and South Bay Cities Council of Governments; and
- 2) Appoint the Mayor to the Sanitation District of LA County and the Southern California Association of Governments; and
- 3) Direct the City Manager to update and post Form 806 on the City of Torrance website.

The Mayor made the following appointments to regional boards and outside agencies:

Board	Voting Delegate	Alternate
Independent Cities Association	Tom Brewer	Kurt Weideman
League of California Cities – LA County Division	Bill Sutherland	Heidi Ashcraft

Sanitation Districts of LA County	Mayor Frank Scotto	Heidi Ashcraft
So. Calif. Association of Governments (SCAG)	Mayor Frank Scotto	Tom Brewer
South Bay Cities Council of Governments (SBCCOG)	Tom Brewer	Kurt Weideman – Alternate #1 Heidi Ashcraft – Alternate # 2
West Vector Control District of LA County	Pat Furey (Effective 01/01/13 – 12/31/14)	

MOTION: Councilmember Furey moved to concur with the recommendation that Mayor Scotto be appointed to the Southern California Association of Governments Board and the Sanitation Districts of Los Angeles County Board. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

17. ORAL COMMUNICATIONS #2

17A. Councilmember Sutherland wished everyone a happy New Year.

17B. Councilmember Ashcraft thanked City staff members for meeting with her so she can become informed.

17C. Councilmember Ashcraft suggested that those who are not able to serve as foster parents can still be of assistance to foster children by serving as a Court Appointed Special Advocate (CASA), noting that there will be information session about becoming a CASA on Saturday, January 18, from 10:00 a.m. – 12:00 p.m. at the Ladera Linda Community Center in Rancho Palos Verdes.

17D. Councilmember Barnett thanked the Mayor for acknowledging his birthday.

17E. Mayor Scotto reported that the Maple Avenue sports fields are scheduled to be completed by March 1 and there are various levels of sponsorship, which include a listing of the sponsor on the donor wall, with additional information available by calling 310.618.5807 or online at www.TorranceCa.gov.

18. EXECUTIVE SESSION

Considered earlier in the meeting, see page 1.

19. ADJOURNMENT

At 7:54 p.m., the meeting was adjourned to Tuesday, January 14, 2014 at 5:30 p.m. for an executive session, with regular business commencing at 7:00 p.m. in the Council Chamber.

Attest: /s/ Frank Scotto
Mayor of the City of Torrance

/s/ Sue Herbers
Sue Herbers, CMC
City Clerk of the City of Torrance

Approved on January 28, 2014